



St. James'
ANGLICAN CHURCH



ANNUAL VESTRY MEETING
FEBRUARY 26, 2022

FOR YEAR 2021

St. James' Anglican Church, 303 East Cordova Street, Vancouver, BC

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MINUTES OF THE 2021 ANNUAL VESTRY MEETING

St. James' Parish of Vancouver Annual Vestry Meeting held February 27, 2021 (draft)

Call to order: 12:15 pm

1. Opening Prayers – Fr. Kevin Hunt, Rector, led the opening prayers. The Memorial to members who have died since the last Annual Vestry Meeting was read by Deacon Joyce Lochter.

2. Report on Electors Registered – Deacon Amanda Ruston reported that there were 37 electors registered.

3. Adoption of Financial Statements – Christopher Orr introduced Jessica Barnett of Rolfe, Benson LLP, who outlined the Review Engagement Report.

Moved by Christopher Orr, seconded by Paul Stanwood, that the Vestry adopt the financial statements for the 2020 fiscal year produced through the Review Engagement conducted by Rolfe Benson LLP, and circulated in the Annual Report Book. Carried.

4. Appointment of Accountants

Moved by Peggy Smyth, seconded by Paul Stanwood, that Rolfe, Benson LLP be appointed as accountants for 2021. Carried.

5. Adoption of Operating Budget for 2021 – Andrew Campbell presented the budget for 2021. It was noted that envelope giving has remained steady. The total projected income for 2021 is \$255,600, and total expenses are \$641,069. The budget deficit of \$385,469 will be transferred from our investment portfolio funds, \$116,230 of which is encroachment on capital.

Moved by Christopher Orr, seconded by Paul Stanwood that the proposed budget for 2021 be adopted. Carried.

6. Adoption of the Minutes of the Annual Vestry Meeting held Feb. 23, 2020

Moved by Allan Duncan, seconded by Peter Symons, that the minutes circulated in the Annual Report Book are a true and accurate copy of the proceedings of the February 23, 2020 Annual Vestry Meeting. Carried.

7. Rector's Report – Fr. Kevin noted that givers have continued to be generous despite this past year, helping to keep our prayers and worship continuing. He thanked those involved in the Zoom

liturgy and those, like Fr. Matthew, who continue to work in the community. Wardens and Trustees have continued the work on maintaining our buildings. Morning and evening prayer have continued to be supported. The Communications Committee has been working to improve our parish website. Fr Kevin emphasized that we must continue looking outward as our numbers decline.

8. Adoption of the Annual Reports

Moved by Fr Neil Gray, seconded by Celia Dodds, that pages 6 through 29, and page 35, in the Annual Report book be accepted. Carried.

9. Report of the Nominating Committee – Trustee Jenny Johnson presented the Nominating Committee’s Report. She affirmed the names of all those previously elected to office, who are continuing to serve their elected terms in 2021:

Wardens:

Reece Wrightman, to serve year 3 of a first 3-year term

Peggy Smyth, to serve year 3 of a first 3-year term

Trustees:

Pamela McDonald will serve year 2 of a first 2-year term

Alternate Delegates to Synod:

Mary Hamilton (to serve year 3 of a second 3-year term)

Paul Stanwood (to serve year 3 of a second 3-year term)

Youth Delegate to Synod: Clare Urquhart – will serve year 2 of a 3-year term.

Parish Council Chair: Jordan Skinner (to serve year 2 of a 2-year term)

Moved by Peggy Smyth, that the following individuals be nominated to fill vacant offices:

Trustees:

Jenny Johnson (to serve year 1 of a second 2-year term)

Leah Postman (to serve year 1 of a first 2-year term)

Alternate Delegate to Synod: Jerry Adams (to serve year 1 of a second 3-year term)

Alternate Youth Delegate to Synod: Vacant

Parish Council Secretary: Reece Wrightman (to serve year 1 of a second 2-year term)

All nominees were elected by acclamation.

10. Appointment of Scrutineers – since all vacant offices were filled by acclamation, no voting was required.

11. Rector’s Appointments

Rector’s Warden – Andrew Campbell

Envelope Secretary – Philip Green

Vestry Clerk and PIPA Officer – Linda Adams

Pastoral Care Coordinator – Deacon Joyce Locht
Screening in Faith Coordinator – Linda Adams
Treasurer – Wardens *pro-tem*
Guardian of the Columbarium – Paul Stanwood
Librarian – Lynann Burton
Archivist – Paul Stanwood
Building Committee Chair – Randall Cheah
Outreach Committee Chair – Peter Goodwin
Readers & Intercessors Guild – Sir John Daniel

Those licensed to administer Holy Communion: Justin Berger; Amy Chai, John Clark; Philip Green; Jose Luis Aranda Moyano; Ian Rocksborough-Smith; Wayne Sample; Jordan Skinner; and Paul Stanwood.

Moved by Peggy Smyth, seconded by Allan Duncan, that the Vestry approve the appointment of those named by Fr. Kevin Hunt as lay administrators of Holy Communion. Carried.

12. In Appreciation – Fr. Kevin extended thanks to Kelvin Bee, who completed two terms as Trustee; Christopher Orr, who is stepping down as Treasurer; Nancy Holme, for project management, and assistance with the fire code plans; the clergy team, and the Wardens, Trustees and Parish Council Leaders.

Reece Wrightman, Warden, thanked, on behalf of the Parish, our staff, particularly Linda Adams, who retired as Office Manager this year after many years of service. He also thanked Deanna Ferguson, Office Manager, and Art Cuthbertson and Darren Campbell for their work in keeping the parish buildings in shape and for helping us to cope with the ever-changing requirements around the COVID-19 pandemic. Reece continued on to thank the Guilds and Ministries for their continuing efforts, very often behind the scenes; Fr. Matthew and the Board of the Street Outreach Initiative; and Sarah Godoy and the Board of the Saint James Music Academy. He also acknowledged the work of Watari who work quietly in the crypt kitchen preparing meals for those who live in the Downtown Eastside.

13. Announcements – It was acknowledged that the AVM is taking place on the ancestral and unceded lands of the Coast Salish People.

14. Motion to Close:

Moved by the Venerable Douglas Fenton, seconded by Deacon Joyce Locht, that the meeting close.

15. Closing Prayer: Fr. Matthew Johnson offered the closing prayer. The meeting closed at 11:30 am.

REPORT OF THE RECTOR

Little did we think a year ago that we would still be subject to Covid-19 protocols, and that the Annual Vestry Meeting would be held once again via ZOOM. Let's hope that we shall be meeting in person at the 2023 Vestry.

Despite the restrictions and limitations during this past year I am thankful to be able to report that our St. James' community has for the most part held together. ZOOM technology has made this possible, enabling us both to worship and to hold regular meetings, eg Wardens & Trustees, Formation, Choir gatherings, Mothers' Union. It has been a joy during the year to witness the Ordinations of John Stephens as our new Bishop, of Amanda Ruston as a priest, and José Luis Aranda Moyano as a deacon.

Sunday morning worship was online only until September, with a regular attendance of over 60. Thereafter ZOOM Liturgy at Home has continued at 9:00 am, with an attendance of over 30; Solemn Mass at 10.30 am has seen a gradually increasing attendance from 30 to over 55. Music and ceremonial began simply, but again have gradually developed as we have grown in confidence. Since September there has been a said Vigil Mass at 4:00 pm on Saturday, and a said Mass at 12:10 pm on Wednesday. Throughout the pandemic a small group has celebrated the Daily Office faithfully on ZOOM, at 9:00 am and 5:00 pm. It is this daily round of prayer and worship which has sustained us during this time.

For the foreseeable future we intend to maintain this complementary pattern of Sunday worship, as the 9:00 am Liturgy at Home permits those unable to attend in person, for reasons of health and safety, and of living some distance away, to play an active part in the life of St. James'. As and when the Covid-19 protocols are relaxed, we hope to restore the Daily Mass, and the Open Church ministry. It has become more apparent as we emerge from Covid-19 that things will not be exactly as they were before. We shall need to review and renew the ways and working of our Guilds and Ministries.

St. James' has continued to host and support the work of SJMA and Watari in the wider community, and the Street Outreach Initiative has sustained and developed its work as you will read in the respective reports. During the year the parish has committed to co-sponsor two Eritrean refugees, Semere and Jabril, whom it is hoped to welcome to Canada in some 12-24 months' time. It was a sad and humbling privilege for St. James' to open the church for Elders of the DTES Indigenous community to host a Memorial Event for the 215, after the discovery of unmarked graves at the Kamloops Indian Residential School.

The Wardens write elsewhere of their care and maintenance of the parish buildings, and of future plans. We are grateful for people's continued generous giving towards the parish's mission and ministry. New banners, donated by a parishioner, now adorn the main entrance, enhancing our visible presence. The Communications Committee was successful in applying for a Parish

Development Grant from the Diocese: the aim will be to raise our profile and develop our community networks in the wider parish neighbourhood.

A whole host of people, lay leaders, volunteers and staff, have made all this possible. You know who you are: Thank you. I record particular thanks to my clergy colleagues, with whom it is a privilege and a joy to share ministry in this remarkable parish. Above all, let us give thanks to the One who has called us, who is faithful.

Respectfully submitted, *Fr. Kevin*
The Venerable Kevin Hunt, Rector

REPORT OF THE WARDENS

The Diocese of New Westminster (DNW) Canon 9.15 defines “Responsible Person” as the Trustees (in case of incorporated Parishes) . . . together with the Priest in charge.

“9.15 The duties of the Responsible Persons include, without limitation:

- a. to oversee, care for and administer, buildings, records, and funds of the Parish,
- b. to make an annual report, and
- c. to have prepared, in accordance with paragraph 9.51, annual financial statements for presentation to the Trustees, Church Wardens, [Parish Council] and the Annual Vestry Meeting,
- d. provided however that the Responsible Persons may also delegate these responsibilities to other persons.
- e. The Responsible Persons shall also assist in guiding the implementation of the programs of the Parish and share with the Priest in charge the pastoral and spiritual concerns of the Parish”.

The current Wardens are: Reece Wrightman, who is a Narthex Guild volunteer; Andrew Campbell, who is a member of the High Mass Choir and continues as the Acting Treasurer; and Peggy Smyth, who oversees the relationship between the Parish and the Saint James Music Academy (SJMA) and is a member of the Street Outreach Initiative’s (SOI) Operational Support and Advisory Group. The Wardens have bi-weekly meetings with Father Kevin, as well as monthly Trustees’ meetings, quarterly Parish Council meetings and Vestry meetings. During the COVID-19 pandemic, these meetings were held via ZOOM video conferencing.

2021 has been challenging because of the COVID-19 pandemic. In-person services only recommenced in September, and we enjoy again the sights, sounds and smells of worship in the Church. Zoom liturgies at home have continued throughout this time. They are much appreciated by parishioners who are unable to attend in person but can maintain their connection with the parish community by this means.

With the restrictions on in-person gatherings, the Daily Mass had been confined to a few *Missa privata* each week with no public in attendance. Since September, however, in-person masses have been celebrated on Wednesday at noon and on Saturday at 4 pm. The Daily Office is said via ZOOM. A Liturgy at Home continues to be held on Sundays and Holy Days by ZOOM.

On-going building repairs and maintenance continued, thanks to Art Cuthbertson our Building Manager and to Darren Campbell, Building Assistant.

During 2021, a few capital projects were authorized and carried out by third party contractors:

- Organ's Swell Division chest was re-leathered and the Choir Division wind supply was fixed.
- As the operating systems for the Office Manager's computer and for our PowerChurch program's computer could not be upgraded, two new computers for the Parish Office and for the PowerChurch program have been purchased with Windows 10 and solid-state drives.
- Our service provider is investigating off-site data storage so that Parish data is not lost in case of flood, fire, or vandalism. We are considering the use of a Virtual Private Network to allow those working off-site and on weekends to access the Parish server.
- Installing Wi-Fi throughout the Parish buildings is being carried out and our Internet connectivity speed increased after Telus converted us to Fibre Optic.
- The Trustees applied for two projects this year:
 - 1) Diocese of New Westminster (DNW) *Parish Development Grant* to deepen our commitment and connection to our whole community and establish the Church as a place of caring and compassion through sustained outreach, and
 - 2) Employment and Social Development Canada (ESDC) *Enabling Accessibility Fund for Mid-Sized Projects* to mitigate accessibility barriers for the wide-range of users of our buildings, especially those who are mobility challenged.

The DNW has awarded funding to the Parish for its project.

- The Parish was approached to assist for two years with the settlement of a Syrian family. The Trustees agreed and funding has been received. The St. James' Mothers' Union is managing this.
- After our fire safety volunteer upgrades, the Vancouver Fire and Rescue Service approved the Church building's *Fire Safety Plan* and issued the building's *Occupant Load* permit. As the Church building doesn't have a fire alarm system, our occupant load is restricted to 300 in total over both levels – Church and Crypt. The Clinton Memorial Parish Hall has its own permit as it has a fire alarm system.
- The Parish Centre Roof was re-shingled in 2021.

In 2020, the Wardens obtained a preliminary estimate to clean and paint the Church's plaster walls and clean the wood panelling for a cost of \$150K. Given rising costs and inflation, it might cost \$175K now. The 2022 budget includes a budget line for this project. The project would be financed by fund raising and an one-time trust fund draw.

Mid-2021, Mother Amanda started a two-year placement at St. James' as our Assistant Curate. For the first 12 months, she is working half-time as she completes her studies, but will work full-time from mid-2022 to mid-2023.

SJMA has continued its programmes, either modified programmes with in-person teaching where permitted, or by ZOOM. The Watari group has been using the Crypt kitchen to prepare meals for the neighbourhood. We appreciate the ongoing support of both organizations to the residents of the Downtown Eastside and their care in ensuring that COVID-19 restrictions are followed.

Our long serving and faithful parishioner, Norman Phillip Green, died this spring. He is sorely missed. Philip was our some-time Parish Treasurer, Envelope Secretary, a Master of Ceremonies, and a Solemn Mass Sub-Deacon. Wayne Sample has been appointed Envelope Secretary. The Parish is still seeking a new Treasurer.

The Wardens thank all those who have supported the Parish this year during this pandemic with their continued donations, which have supported and sustained the work of the Parish and its various ministries, including the Street Outreach Initiative.

We give special thanks to all our clergy and the many parish volunteers who give countless hours of work in support of the many guilds, ministries, and committees whose reports appear elsewhere. Their perseverance is appreciated. Our parish programmes and outreach would not exist without their leadership and effort. We would warmly welcome new members to participate in this work.

Thank you to our Choir Director and Organist and to the High Mass Choir – its members, section leads, and Choral Scholars – for their perseverance during this pandemic and for the glorious music which inspires us all.

Γι' αυτό με τους Αγγέλους και τους Αρχαγγέλους και με όλη τη συντροφιά του ουρανού, επαινούμε και μεγαλύνουμε το ένδοξο Όνομά σου.

We thank Deanna Ferguson, our Parish Office Manager, for all her work over the last year. Although Linda Adams has retired from the Parish Office, she continues as our Vestry Clerk and Secretary to the Corporation (Trustees).

Thanks go to Father Kevin for his guidance, patience, and great good humour in encouraging our work. Thank you also to Fathers Neil Gray, Neil Ferneyhough, and Matthew Johnson; to our Deacons, Joyce Lochter and Sr. Mary Christian Cross; and to our Assistant Curate Mother Amanda Ruston.

Respectfully submitted: *Andrew Campbell, Peggy Smyth, Reece Wrightman,*

PRAYER & FORMATION

ORGANIST AND CHOIRMASTER

I write this on February 2, 2022, the Feast of the Presentation of Our Lord in the Temple, also known as Candlemas, the Gospel reading for which includes one of the great canticles of scripture, the Nunc dimittis. The end of the season of Epiphany is marked by Simeon's proclamation of the Christ-child as the embodiment of redemption, the salvation "which thou hast prepared before the face of all people... a light to lighten the Gentiles and to be the glory of thy people Israel."

February 2 is also Groundhog Day, a popular North American tradition observed in the United States and Canada, with connections to the German Candlemas tradition of "Badger Day." Over the past two pandemic years, I have often commiserated with others that we are experiencing our own "Groundhog Day", in this case a reference to the 1993 film in which a cynical TV weatherman played by Bill Murray is trapped in a time loop from which escape seems at first impossible. We've likely all felt this in some sense since March of 2020, but among those who have felt it particularly keenly are musicians, especially choral singers. Necessary but disheartening restrictions have been imposed, withdrawn, and reinstated in a seemingly inescapable loop.

This brings us to the story of music at St. James' in 2021. After a brief respite in the Fall of 2020 in which we were able to worship in church with limited musical offerings, we began 2021 back in "lockdown", with liturgies on Zoom. We continued to find ways to work within the limitations of the Zoom platform to include music. Once again, I have very much appreciated the contributions of Srinath Covilakam, our tenor choral scholar, who has since the beginning of this strange new normal stepped up enthusiastically to assist me as co-cantor. Mother Amanda Ruston very capably added her voice to our online liturgies, and later in the year to our liturgies in church as well. In the Spring term I continued to work with Mother Amanda in the context of her Theological Field Experience placement at St. James', singing together and contemplating music in the church.

For our patronal festival on July 25, we finally got to dip our toes back into the musical pool more substantially, with Evensong & Benediction for St. James' Day, sung by our quartet. The choir celebrated the day with a long-overdue outdoor barbeque, a much-delayed opportunity to see each other and catch up in person. The quartet were able to sing again on August 14, with a Vigil Mass for the Feast of St Mary the Virgin. In September, as we returned to regular in-person worship, the choir resumed regular Thursday evening rehearsals and musical offerings on most Sundays. Rehearsals had the choir spread out and masked, and through the end of the year required that singers be fully vaccinated. For safety reasons, rehearsing has also involved spending shorter periods of time together as an entire group; as a result, we have been using sectional rehearsals more frequently.

On November 4 the choir was able to offer Tomás Luis de Victoria's exquisite Missa pro defunctis á 4 for All Souls. For the Midnight Mass of Christmas we were joined by a fine group of instrumentalists on Marc-Antoine Charpentier's brilliant Messe de minuit pour Noël – a truly joyful celebration of the Incarnation.

Our Choral Scholarship program, initiated in the Fall of 2016, has resumed with the return of the choir. In 2021 we welcomed Oscar Smith (counter-tenor) into the choir as a new choral scholar. The Choral Scholarship program is a wonderful opportunity to not only add voices to our choir, but also to provide post-secondary students the opportunity to hone their skills as singers and be exposed to quality choral repertoire sung in an extraordinary liturgical setting. We are grateful to individual parishioners and to the Trustees for their support of this program. Please speak to Gerald Harder if you are interested in helping to fund a Choral Scholarship. The choir also continues to welcome singers from our parish congregation and beyond. We rehearse most Thursday evenings from September to June, in an enjoyable atmosphere of musical and social interaction. If you are interested in singing in our fine choir, please contact Gerald Harder.

In the Fall of 2017, we began a music series, which in 2021 emerged from a pandemic hiatus to welcome local chamber choir MOTET, and which has on tap some exciting guests for the near future. I wish to thank our Assistant Organist PJ Janson for his ongoing work on the music series. This initiative is a fantastic opportunity for us to support the musical arts and to raise the profile of our parish, including the exquisite space with which we are blessed, and the many ways in which we serve in our corner of Vancouver. It is a program which I sincerely hope can continue at St. James.

Respectfully submitted, *Gerald Harder -- Organist & Choirmaster*

ASSISTANT CURATE

Since July of last year, I have had the privilege of being amongst you as your priest, in the role of Assistant Curate. I cannot tell you how much joy it gives me to walk alongside Fr. Kevin and the other St. James' clergy as colleagues, and to serve you and love you in this new role.

Over the past year, we have continued to navigate the pandemic together, with Zoom allowing many of our groups to continue to meet safely. I have been grateful to be involved in the life of the parish in a variety of team-based roles such as Formation, Communications Committee, Stewardship Committee, Trustee and Wardens meetings, Vestry and other parish-wide gatherings outside of worship. Together we were able to make some exciting things happen, such as: creating new banners for the front of the church, reviving St. James' online presence, and submitting a successful bid for a Parish Development Grant, which we will be using to connect with our neighbourhood in dynamic relational outreach over the next few years.

In addition to parish activities, I have also been working with Fr. Matthew in the Street Outreach Initiative. This primarily involves: street walks, pastoral encounters, sacramental ministry, participation in neighbourhood-centred liturgies, and in the ongoing work of reconciliation with Indigenous community members and Elders. Many of you will know that I also moved into the immediate neighbourhood in late June of last year, which has allowed me to be with our neighbours on a day-to-day basis both inside and outside of the church.

I am honoured to be the chaplain for the St. James' choir, whom I got to know more closely whilst studying with Gerald during my internship. Although restrictions have made it challenging to meet everyone in the parish one-on-one, I have truly appreciated every opportunity to do so, whether by phone, email, or in person, and I look forward to getting to know everyone better as circumstances and comfort levels allow.

I have felt very blessed indeed to share in the liturgical and sacramental roles of the parish with Fr. Kevin and other St. James' clergy, both online and in person when we have been able to do so. Despite restrictions, I have been moved at the commitment of the people and clergy to continue to faithfully worship the Lord in the beauty of holiness.

Looking ahead, I am excited to be with you in a full time capacity starting this summer. We have already come so far together, even under challenging circumstances... this is a remarkable community, and I am very grateful to be a part of it!

Respectfully submitted, *Mother Amanda*

FLOWER GUILD

No flowers were arranged while the church was closed due to COVID 19 restrictions. We resumed in mid-September to arrange flowers for the High Altar only. At Christmas we did a scaled down version of our normal display, with two High Altar arrangements, three standards and three smaller vases for the Lady Chapel and the Narthex, plus the crib. No poinsettias were purchased as they are very expensive, do not survive well in the church and could not be cared for during the Christmas period. The members of the guild are: Lynann Burton , Celia Dodds, Mary Hamilton, Christine Hatfull and Leah Postman.

Respectfully submitted, *Celia Dodds (President)*

SANCTUARY GUILD

Over the past year, for obvious reasons, the Sanctuary Guild has, unfortunately, been unable to have its normal Saturday morning work meetings.

During this time some essential “housekeeping” such as the seasonal changing of altar linens, renewal of candles and other supplies, some silver cleaning and a certain amount of laundry has been looked after. This down time, however, has been an opportunity to have some vestments cleaned or repaired. As with everything else, we must await future developments patiently.

Respectfully submitted, *Elizabeth Davies*

READER’S GUILD

The Readers' Guild is composed of parish members who volunteer to read the first lesson or the intercessions to complement the liturgy and music at our services. 2021 was a busy year because, for most of it, readers had to cover two services each Sunday: a Liturgy at Home on Zoom, usually at 9:00 am, and a Solemn Mass in Church at 10:30 am. Members could choose to read at either or both of these celebrations. We are most grateful to Allan Duncan, who helps to coordinate readings at the Zoom services, and to Deanna Ferguson, the Office Manager, who sends out weekly reminders of readers' assignments.

We record with deep regret the deaths during the year of two long-serving readers, Mary Brown and Brian Rocksborough-Smith. The Guild numbered 17 members at December 31, 2021. Any parishioners who would like to participate in this important ministry should contact Fr. Kevin. You would be most welcome.

Respectfully submitted, *John Daniel, Chair Readers' Guild*

NARTHEX GUILD

The Narthex Guild has stabilized at three regular members: Kelvin Bee, Tim McLeod and Reece Wrightman. This has been sufficient for the reduced in-person services the past two years, but as we reopen there will be more calls for us to attend. Narthex Guild is named for the place where we work, the Narthex or entry, but we also distribute Mass bulletins or service booklets, open and close the church doors, try to present a welcoming introduction to all who attend, give information and assistance to those who need it and take the collection, all while maintaining masking and distancing as mandated. We are always open to new members.

Respectfully submitted, *Reece Wrightman*

SERVER'S GUILD

2021 is a continuation of 2020.

For a large part of this year again we have been unable to gather inside the church. Now returning to service late in the year our numbers have been greatly reduced, for various reasons be it health concerns or a discomfort about returning to in person gatherings.

Since we were last able to gather in person, we had two major changes in our Guild. It was with great sadness we heard of the passing of Philip Green early in the year, who led the Servers Guild for many years and was a great mentor and source of knowledge. This year we also offer our Congratulations to José Luis Aranda Moyano as he left to begin his ministry in the deaconate.

Rebuilding we have welcomed two new servers this year, Nathan Durham and Cameron Neat, and have been fortunate to have Joanna Lam on an extended stay in Vancouver to assist with services through the Christmas season. Thanks also to Justin Berger who served on a number of days when I was away.

On behalf of all of the Servers at St. James', I thank St. James' for the opportunities we have had to serve and look forward to that time when everyone can come together in safety without restrictions. In 2022, the Servers Guild will continue in our fellowship in offering our gift of service to the people and community of St. James'. If anyone would like to learn more about the Servers Guild, or may be interested in serving, please feel free to talk to contact me.

Respectfully submitted, *Wayne Sample*

COMMUNICATIONS

The Communications Committee continued to meet on a regular basis throughout the year. Our main tasks were to:

1. Keep St. James' website (www.stjames.bc.ca) current and provide helpful information to parishioners and the general public about the church's services schedule as it changed during the pandemic, as well as to provide other information;
2. Be more active on social media (Facebook, Twitter and Instagram) so as to provide information to parishioners through another platform and give profile to the church; and
3. Apply for a Parish Development Grant from the Diocese of New Westminster -- We were successful in our application and were awarded a grant. The Committee will work throughout the course of this year to complete the work as outlined in our application.

Members are Pamela McDonald (Chair); Mother Amanda Ruston; PJ Janson.

Respectfully submitted, *Pamela McDonald*

HOLY FAITH LIBRARY

Unfortunately, there is no real change/news to report about the Library. Hopefully summer will see less restricting socialising rules. The Holy Faith Library books are safe on the shelves and, I might add, with no book worms in residence.

Respectfully submitted, *Lynann Burton, Holy Faith Librarian*

RELATIONSHIPS & FELLOWSHIPS

SAINT JAMES MUSIC ACADEMY

SJMA is grateful to be able to share about another historic year for the music school. The 2020-2021 academic year unfolded via a hybrid model whereby our music lessons were offered onsite on a half-time basis with a continuation of online private lesson stream for all students. In the Spring of last year our teachers all participated in a professional development through the Neufeld institute, to learn how to better support the emotional health and wellbeing of our students. For our Spring Concert 2021, as with our Christmas concert of the previous year, we recorded our students' performances and our concert took the shape of a pre-recorded video which was released as a live event over Zoom. While we did not have the excitement of a live concert at the end of the year, because the recordings had to be completed some weeks before the video would be ready, the recorded 'concert' remains available on the SJMA Youtube page and stands as a beautiful testament to the steadfastness of our teachers and the hard work of our students through all the challenges of the year. Graduates and scholarship recipients in June 2021 were Kitty Wang, Moya Joya Lohan & Hieu Bishop.

Our annual summer camps were open to both Junior and Senior Program students. The camps consisted of breakfast, music together, and fun activities and outings. The camps were held in the month of August to help our students to "shake the rust off" for a strong September start.

In accordance with the latest directives of the BC Health Authority and our updated Communicable Disease Prevention Plan, our program was able to return to being delivered onsite on a full time basis in September 2021, and we are also able to enroll a new class of SJMA junior program students. In our Senior program, we also continued to include 30-minute 1-on-1 lessons for all orchestra students, because this dedicated time that each teacher could spend with each student had proved to be such a benefit in the previous year, and a new Rhythm and Theory class was added for all Seniors. We also expanded our Music Therapy program by two thirds, to meet the growing need among our student population among students who could benefit from experiences with music in an intimate, therapeutic setting with an accredited Music Therapist. Although the online lesson stream is no longer in effect, online lessons continue to be made available on a case by case basis to individual students according to need.

We are currently operating five days per week with our core after-school program taking place at Saint James Church from Monday to Thursday, and overflow lessons taking place at our Annex location at St. Paul's Parish at 373 East Cordova. Strathcona students are still picked up by our "Walking School Bus" and students in need of transportation support from Seymour and Britannia can access the SJMA Van. Every student is welcomed warmly onsite with a healthy and delicious meal and a chance to connect friends before music lessons begin.

We currently have 132 students enrolled in the program and from grades 2 to 12, and we provide music lessons in twenty instruments and disciplines: Orchestra, Choir, Violin, Viola, Cello, double Bass, Oboe, Clarinet, Bassoon, Trumpet, French Horn, Percussion, Marimba, Jazz, guitar, piano, Rhythm & Theory, Kodaly, Exploring Strings, and Music Therapy.

The SJMA staff team currently consists of: Sarah Godoy - Executive Director; Christine Ito - Program Administrator; Jose Ceron Ortega - Music Director of Orchestras; Erin Marks - Donor Relations; Paul Myers - Development and Planning; Marlaina Vincent - Volunteer Coordinator; Kael Vincent - Program Coordinator and Community Life; Olivia Lohan - Director of Nutrition and Community Life. Assisting Olivia in nutrition is Noemi Torodya and SJMA Alumni Lucie Steiler-Track, Kurt Ward-Theiss is our driver and takes care of Instrument Maintenance, Pablo Duque heads up instrument inventory, Philip Tran and Khitam Qaddour cover operations in our Annex location, and Renata Abraham is the receptionist at the front door of St. James' Church and is our long-time Walking School Bus coordinator.

What with returning our program to on-site full-time in September, in spite of ample planning, our team was taken slightly off guard by sudden return to the regular pace of things, after having had a quieter, modified schedule for so long! As such, the Christmas concert was upon us almost before we knew it. After having pre-recorded four concerts the previous year (both the Christmas and Spring public concerts *and* our Junior Program family recitals), when faced with the prospect of another pre-recorded concert, we realized that we (as an organization) and our students had learned as much as we could through that process, and it was time to do something new. We decided on a live concert, to be broadcast as a live-stream event, during which our students would perform live, but our families, friends and supporters would watch via Zoom from the comfort of home.

Unfortunately our Christmas concert was switched to a live event *after* the date of the concert had already been publicized, resulting in the most intense period of our term taking place closer to Christmas than it ought to have. This is among the many things that our relatively young leadership team has learned from and we will carry the lesson forward for future events.

Overall, the decision to go ahead with the live event meant that our students were able to experience something closer to the wonderful sort of crescendo which always takes place when our program ends with the excitement of a live concert. Our students had a lot of fun and they performed wonderfully. Although the audience viewed from home the enthusiasm and support we received was tremendous. Many thanks to Fr. Kevin for joining us in person to warmly welcome our guests.

Our year end term was complicated by our move to the Buddhist Temple for the last week before our concert, but it was a good learning experience for us nonetheless. We are very grateful to Art Cuthbertson for negotiating a generous contribution from the movie company for the disruption, and for generally being such a great friend and lending his longstanding support to our program.

Our deepest gratitude to our teachers, parents, and to our many supporters at St. James' Church for their heartfelt commitment to our student's musical growth and well being. Many thanks also to Galaxy House Productions who have been learning and growing with us through our pre-recorded online concerts as well as for our first-ever live-streamed event.

We are profoundly grateful to St. James' Church's leadership and parish for continuing to partner with Saint James Music Academy to the benefit of our students and families. Your enduring support, frequently relayed to us by our Church liaison Peggy Smythe, has been characterized by care, patience, and overwhelmingly, of encouragement. We look forward to continuing to grow through this relationship as we continue our respective work alongside one another, for this special community, in our changing world.

Respectfully submitted, *Sarah Godoy*

WOMEN'S GUILD

Guild member communication was limited to telephone. Through help from the Wardens marmalade made pre-Covid could be distributed. Donations received provided some Guild income. With limited funds on hand, an annual donation was made to Street Outreach only.

Socks, collected by the Diocesan ACW were Christmas wrapped and delivered to the Mission to Seafarers together with Guild-knitted toques.

In December we were saddened to learn of the death of Guild member Mary Brown.

Respectfully submitted, *Pamela Jeacocke*

MOTHERS' UNION

During the period of time from January to June 2021 we were able to meet via Zoom . Most members attended these meetings. In July ,we met at Jericho Beach with bagged lunches and desserts. It was a lovely day and great to see almost everyone, catch up and share a meal together. Because of a conflict in scheduling we did not have the annual tea party in Celia's back yard. We were back in the saddle and meeting at church in September. Again it was great to be together and share tea and goodies afterwards. In October, we had a guest speaker from the Elizabeth Fry Society. It was very informative and our guest was an excellent speaker and most generous with her time and in answering our many questions. Mary Hamilton, a MU member organized this guest via zoom. In November, we were very pleased to welcome Deacon José Luis again on Zoom. He gave a wonderful presentation followed with lots of information and answering our questions. In December, we did not have a business meeting but had our annual pot luck at Louisa's home. The food was yummy and we played some party games with prizes! We then lit candles and sang the first verse of a number of carols with candles and carol sheets supplied by Celia. A lovely way to end

our year. Because of Covid we were unable to do much fundraising, however we were very grateful to our members, congregation, and friends for purchasing Mothers Union Christmas cards. We raised \$535. We were able to give money from this to Northern Clergy Families Fund, as well as a gift of financial support to a former member of MU. On behalf of our members Celia Dodds, Father Kevin Hunt, Anne Kennedy, Linda Adams, Mary Hamilton, Rev. Christine Rowe, Matena Graffos, Shirin Theophilus, Diane Wood,

Respectfully submitted, *Louisa Farrell, Branch Leader*

COMING HOME SOCIETY

Since the last Annual Vestry Meeting, the Coming Home Society has continued to work in partnership with Urban Native Youth Association and Warriors Against Violence Society.

Urban Native Youth Association (UNYA) runs 18 different programs for Vancouver's Aboriginal youth. They offer services in the areas of Education & Training, Health & Wellness, Housing and Transitioning (out of foster care); and Community Connection through outreach, mentorship, and sports & recreation programs. The Coming Home Society has worked with UNYA for many years, using your donations to help fund existing programs and develop new ones.

During the past year, as the COVID-19 pandemic continued, your donations contributed to the drop-by Food Pantry which helped youth feed themselves and bring home much-needed food for their families. The UNYA2GO program used your donations to provide youth with cultural activity kits, bus tickets, traditional medicines, and access to a printer for school homework. As the pandemic eases, funding for the Food Pantry has diminished. This past Christmas, your donations provided food hampers for youth and their families to get them through the lean month of January.

Warriors Against Violence Society works to deal with the impact of Residential Schools on today's Aboriginal families. Individual counselling, sharing circles, and anger management workshops all help families learn how to deal with their history of trauma and loss. They are given the tools to support each other instead of taking their emotions out on one another. During the past year the COVID-19 pandemic has put added stress on already-fragile families. Living in poverty is another stress. Your donations made it possible for many families to feed and clothe themselves, and care for their children. They also made it possible for families to have a Christmas celebration.

Many Aboriginal Elders are struggling with loneliness, especially during this pandemic. Your donations this year helped fund a Thursday evening Elders Group at Warriors Against Violence. Coming Home Society members were welcome guests, and experienced firsthand how the group has bonded for cultural activities and mutual support.

The Coming Home Society would like to thank the clergy and people of St. James' for all your contributions and continuing support for the work of the Coming Home Society. It is a great privilege for us, whom life has treated so kindly, to be able to share our blessings as we walk alongside our Aboriginal neighbours.

Respectfully submitted, *Linda Adams, President*

JUSTICE & MERCY

STREET OUTREACH INITIATIVE

For the Street Outreach Initiative (SOI), 2021 was a year filled with God's grace.

New SOI Team Member—Early in 2021, after two search processes, our Search Panel welcomed Ms Kelly Habarugira, as Administrative Assistant to SOI. Kelly arrived with a MA in Project Management and business experience, including the NGO sector. Since signing-on Kelly has revamped key business practices, incorporating best practices. Kelly has designed our first SOI Website that will go public in the next months.

Operational Support and Advisory Group (OSAG)— We lost longtime OSAG member Mary Brown late in December. Supporting SOI from its earliest days, Mary was a remarkable human being, with a lifetime of charitable and philanthropic achievements. OSAG welcomed another longtime SOI ally, Mr Rob Dickson, former Business Manager for the Diocese. Rob brings commitment to this mission, and a wealth of business experience and wisdom in ecclesiastical finance, and we are thrilled to welcome him.

Street Outreach Member Deaths—We lost a number of longtime members who were connected with St. James' Church (SJC). Mr Dennis Scott, Eric Bristow Jr Esq, and Mr Gerry Campbell. All of them unique, even extraordinary, in how their lives revealed the Image of God in which they were constituted.

On Street Work

Street Presence—Our on-street presence was more frequent in 2021 than in 2020.

On Street Partners—Community members Nelson Oliver and Frank Delorme, as well as Deacon Joyce Loch, and Mother Amanda Ruston, all have joined Fr Matthew for Street Rounds.

Curate—On Friday afternoons, Mtr Amanda is seconded either to on-street or in-facility ministries. She is a good learner and a real help.

Elders Walks—Elder Kelvin Bee rejoined Fr Matthew for a number of walks through the community, in which new acquaintances and friendships are established.

Situation Report from the Street (SITREP)

Decline—Having worked the sidewalks of the DTES since 2004, Fr Matthew observed, "Never in eighteen years in the DTES, have I seen the extensive homelessness, conditions of utter squalor, and

lack of basic sanitation services, on the streets, sidewalks, and alleys of this place. Now even Dysentery is common among the unsheltered or street homeless population.”

Social Disorder & Violence—A mix of human survival desperation, drug induced psychosis, and more severe and untreated mental disorders, have drastically changed our parish neighbourhood over the last three years especially. Random attacks and killings in particular have risen. Homeless Outreach pioneer and OSAG Member, Dr Judy Graves observes “people here have never been this desperate. Just to survive”

Opioid Deaths Epidemic—With up to seven deaths a day in BC by drug overdose, the epidemic has only worsened in 2021. Although they happen throughout the province, a high number of overdose deaths occur among community members here. Over and over on Neighbourhood Rounds, Fr Matthew walks into medical emergencies occurring right there on the sidewalk. Paramedic and Advanced Life Support Medics doing heroic work, sparing no effort, to bring an overdosed sister or brother back to life.

Public policy makers and leading physicians are considering provision of pharmaceutical opioids for those who are trapped in addiction. This purer supply could lower death toll. But shouldn't we also provide treatment for the many who want out from addiction? Opportunities for addiction treatment and recovery are woefully scarce, and waiting times are long. Harm reduction is critical. But we need to go beyond harm reduction to support those in addiction who want out.

Community Outreach

Hospitals—SOI continued our work of visiting community members in hospital.

Requiems & Memorials Services at St. James'—Fr Matthew, with other members of the Clergy Team, offered a number of Memorial Services and Requiem Masses at St. James' Church for street involved community members who died this past year.

Memorial Services—SOI was active outside the doors of St. James'. Offering Memorial Services in Shelters and Residences throughout the DTES, and one outdoor Liturgy in Oppenheimer Park. In September and again in October, Fr Matthew and team members were present at two separate Portland Hotel Society (PHS) residences, helping lead Memorial Services for many residents who had died since the start of Covid-19, yet had had no Service. At a Service in September we remembered nine (9) brothers and sisters, and in October it was fifteen (15).

Victory House—Fr Matthew continued to offer 4 Seasonal Liturgies to residents of Victory House, with the technical assistance of Kelly Habarugira.

Addictions Recovery—Fr Matthew worked with six individuals as they completed their 5th Step in the 12 Step recovery programme. Among everything he does, Fr Matthew reports that these 90 minute meetings, are perhaps the best leveraged work done by the Outreach.

Pastoral Care

Street Outreach Initiative offers pastoral care in special situations and circumstances.

One Family—Two years back Fr Matthew worked with a couple and their child who were homeless. Having finally found housing, the woman rejoined her medical studies; and through the assistance of an SOI supporter, she has finally completed her program of studies, has earned her RN credential.

Four Families—Fr Matthew and Deacon Joyce make a point of working with family member of adult children battling addiction. This year they worked with four different families where an adult child is addicted. This is usually as challenging as the work on the street.

Individuals—Fr Matthew and Deacon Joyce Deacon give one-on-one time, working with people facing great challenges. In this line Deacon Joyce continued in her ministry of clinical counselling, offering expert care, with a focus on trauma. This is offered to DTES members and others, and has included work with a refugee family with significant trauma in the recent past. Deacon Joyce offers her pastoral care quietly, mostly unseen by others, yet with a major beneficial impact in the lives of those she works with.

Addictions Recovery—Fr Matthew worked with six individuals as they completed their 5th Step in the 12 Step recovery programme. These intense 90 minute meetings, are perhaps the best leveraged work Outreach offers.

215 Aboriginal Ceremony—Our nation and our neighbourhood were stunned by the identification of 215 human remains at an IRS School in Kamloops. There is an extraordinarily high proportion of both Aboriginal persons and IRS Survivors in the DTES. Elders and Indigenous community leaders came together to offer a ceremony of remembrance on the Front Steps of St. James' Church (SJC), with the full support of SJC Leaders. Instrumental to this were Kelvin Bee and Jerry Adams, among other Aboridinal leaders, both members of SJC.

SOI offered liaison between Event Sponsors & SJC on technical matters; as well as ecclesiastical liaison with Bishop John Stephens, Diocesan Staff, and Archbishop Mark McDonald. In response to the Organizers' invitation: our Bishop, Rector, Administrative Archdeacon, and numerous parochial clergy all made a point of being present at this Aboriginal event.

The Service was offered at the Front Steps. It was compelling, very honest, and compelling; as Indigenous Community Leaders offered words, prayers, songs, and ceremonies—all of which spoke to the grief in peoples' hearts.

Inter-Organizational Ministries

Watari—SOI continues liaison with the Watari Organization on numerous matters. And SJC continues to host Watari's fresh meal preparation in the Crypt Kitchen on Thursdays and Fridays.

VIDC—The medical team of the Vancouver Infectious Diseases Centre joined us yet again this year, offering a Pop-Up Liver Clinic, with Covid testing available too.

VST—Fr Matthew is offering a graduate course, for Vancouver School of Theology, entitled "Inner Urban Apostolate". It will be held here at SJC through Spring 2022. This is an opportunity for SOI to "give something back" for the ongoing support we have received from the Anglican Church, This is specialized ministry training, based on the Street Outreach Model, developed right here at and with St James Church.

UGM—SOI works directly with men recovering from addiction in their treatment program.

Appointment—As we conclude, we celebrate the appointment of Kelvin Bee as Elder & Adviser to SOI. Elder Kelvin and Fr Matthew already work together in many ways, and this recognizes the wisdom, effort, and cultural expertise Kelvin brings to the Outreach.

Thank You—Street Outreach Initiative thanks all you who: work alongside, or pray for, or contribute financially to, or otherwise share your expertise, in making this outreach to street involved men and women possible. Thanks to our Rector Fr Kevin Hunt, our SJC Staff, and the Clergy and Lay Leaders of SJC.

Respectfully submitted, Fr Matthew Johnson

OUTREACH COMMITTEE

The St. James' Outreach Committee receives applications for funding and disburses grants within the parish or local community, within Canada, and globally. The intent is to distribute \$5000 annually for the purpose of extending the work and witness of the church in its broadest sense. Funding is provided from the St. James' Outreach account which is funded through a legacy established by former parishioner Dr. John Conway. The membership of the committee is currently being reviewed.

Grants issued for 2021:

Given the extent of the destruction and resulting need from the November 2021 flooding in the Fraser Valley and elsewhere in southern BC it was agreed to direct all the 2021 funding of \$5000 to the PWRDF Emergency Appeal for BC.

The committee added its support to a request made to our parish by the New Westminster Diocesan Refugee Coordinator to co-sponsor two Eritrean refugees who are currently living in Israel. Their arrival time is yet to be determined. They have a family sponsor group which has collected the necessary sponsorship funding of \$30,000. Our parish is holding these funds in trust in the outreach account. Initial set up costs and monthly payments will be paid from these funds. The Mothers Union has agreed to act as a liaison with the sponsor group. Currently there is no expectation of an active role for members of St. James' beyond managing the trust funds and being part of a welcoming group upon the arrival of the refugees. There may be an opportunity to contribute in a practical way if parishioners so wish.

Respectfully submitted, Peter Goodwin, Chair St. James' Outreach Committee

FINANCIAL EQUILIBRIUM

TREASURER

With COVID-19 protocols lessening, in-person attendance at the Sunday Sung Mass is increased. The choir is back and singing albeit with face masks. Liturgical ceremony has been modified to accommodate physical distancing. The on-line ZOOM “Liturgy at Home” continues to be well attended. Our worshipping community is strong. Parishioners have continued to support for the work of the church through regular giving, special donations, and bequests. A reduction in expenses in areas, an easing on the part of the Diocese of our annual financial obligation, and receipt of the Canada Emergency Wage Subsidy has us on sound financial footing through the past year. As well, our various trust funds which make up our endowment—the legacies of generous and forward-thinking parishioners—continue to provide us with a reliable income.

There are two budgets to approve this year – the usual operating budget and a capital budget. The capital budget includes three projects – new fire alarm system for the Clinton Memorial Hall, narthex roof repairs, and cleaning and painting the Church’s interior walls and ceilings. A fund-raising campaign is anticipated to defray the costs and reduce any encroachment of trust funds.

The Trustees are aided in their stewardship of St. James’ finances by the efforts of a team of volunteers and in-house staff, along with a group of paid professionals, working together to keep St. James’ functioning financially.

Phillip Green died this year – he was our Treasurer once, one of our Master of Ceremonies, and most recently our Envelope Secretary. A long serving and faithful servant. Wayne Sample has agreed to be our new Envelope Secretary.

This year all of St. James’ financial activities have been reviewed again by the chartered professional accounting firm, Rolfe Benson LLP. The income from our endowment funds, ably managed by Ross Turnbull of Odlum Brown Limited, is rightly derived from investment opportunities with companies who are good community and global citizens.

As we begin another year, we maintain a positive financial position and can look forward to returning to “normal”. We continue funding clergy and staff as before, as well as perform necessary building maintenance and capital improvements. We give our thanks for the aid of so many who help make possible the continuance of our mission and witness here at St. James’.

Respectfully submitted, *the Wardens*

COUNTERS

As the pandemic continued through 2021, church attendance was restricted. More parishioners signed up for auto-deposit while others used the mail to send in their donations. It was therefore decided that processing the deposits could be done once per month rather than weekly as had been the tradition. My thanks to Linda Lai for continuing to partner with me through this time.

Respectfully submitted, *Betty Carlson*

ENVELOPE SECRETARY

Identifiable Donors	96
Designated Offerings:	\$
Children Believe Fund	1,100.00
Save The Children Fund	240.00
Mothers' Union	15.00
Coming Home Society	1,100.00
Project North	10.00
St. James' Sanctuary Guild	600.00
Outreach	120.00
Flower Reserve Fund	350.00
Choral Scholarships	600.00
Flowers	900.00
Assistant Priest Support	30,000.00
PAX Newsletter	120.00
In Memoriam Donations	100.00
Legacies & Bequests	5,000.00
Music - Choir & Musicians	2,694.69
Ministry - Miscellaneous	1,956.85
Street Outreach - Congregation	10,360.00
Youth Music Program	240.00
SJ Music Academy - Grants	260.00
Primates World Relief /Dev. Fund	1,520.00
Choral Scholarships	2,855.00
Mothers' Union - Fees & Donations	145.00
Street Outreach - Non-affiliated	200.00
SOI - Neighbourhood Members	500.00

Respectfully submitted, *Wayne Sample*

ST. JAMES' PARISH – PROPOSED 2022 BUDGET & SUMMARY

Saint Jame's Parish - Proposed 2022 Budget

Income

Envelopes Donations	125,000.00
Open Donations	73,562.72
Miscellaneous Bequests	10,000.00
Rental Income	103,300.00
Total Income	\$ 311,862.72

Expense

Ministry and Mission

Clergy	\$ 179,820.79
Music	77,459.75
Guilds/Missions	21,529.00
Street Outreach Initiative (SOI)	13,000.00
	\$ 291,810.00

Office and Communications

Accounting and Auditing	\$ 32,000.00
Banking	1,900.00
Communications	6,200.00
Computer	4,000.00
Printing and Postage	10,000.00
Insurance	41,850.00
Office Expenses	46,815.14
Security	3,600.00
Miscellaneous	3,000.00
	\$ 149,365.00

Buildings

Church and Clinton Memorial Hall	\$ 132,177.34
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Capital Projects (see Capital Budget)

Parish Centre (former Clergy House/Rectory)	7,500.00
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	\$ 357,677.00
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Apportionment

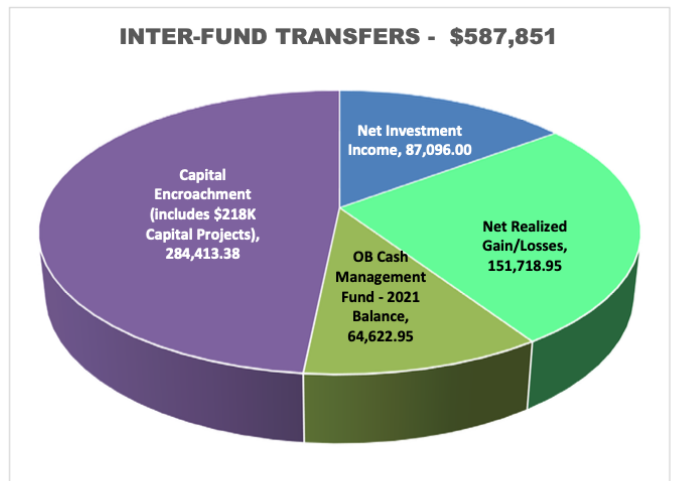
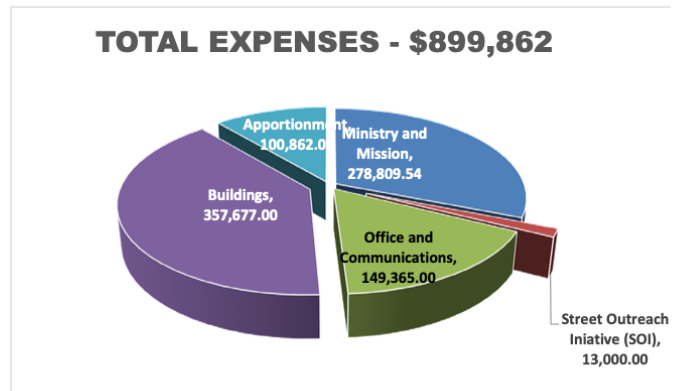
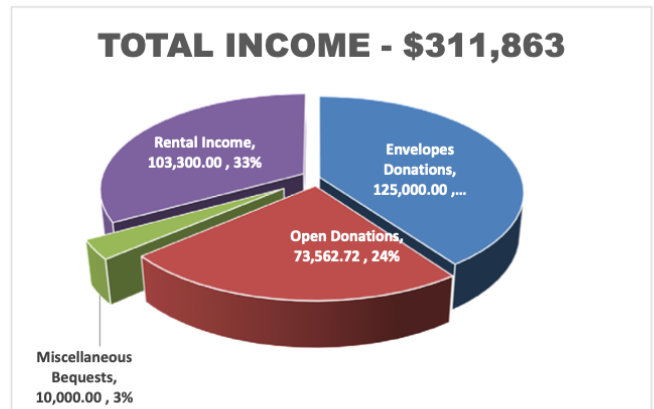
Diocesan Fair Share Assessment	\$ 100,862.00
	\$ 100,862.00

Total Expenses	899,714.00
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Inter-Fund Transfers	587,851.28
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Inter-Fund Transfers to General Fund

Investment Income	165,560.70
less: Portfolio Management Fees	(78,464.81)
Net Investment Income	87,096.00
Net Realized Gain/Losses	151,718.95
OB Cash Management Fund - 2021 Balance	64,622.95
Capital Encroachment (includes \$218K Capital Projects)	284,413.38
Inter-fund Transfers	587,851.28
Transfer to OB Cash Management Account	523,228.33



Saint James's Parish - Proposed 2022 Capital Budget

5565 · Project Renovations	\$	\$
in order of priority		
1. Parish Hall - Fire Alarm System Replacement		37,170.00
2. Narthex Roof		5,690.00
3. Church - Cleaning and Painting		
Stucco Walls	154,980.00	
Wood Wall Paneling	20,160.00	175,140.00 *
		\$ 218,000.00
Funding Raising - 50% Church Cleaning & Painting		87,570.00 *
Trust Funds		130,430.00
		\$ 218,000.00

STANDING COMMITTEES

THE COLUMBARIUM

Established in 2007, the columbarium and all of its costs and fixtures were borne by the generous estate of the late Frank Avery, the remaining proceeds of which are kept in an account separate from the Parish of St. James' itself. The Celtic cross that is mounted above the columbarium is cast of bronze, the same material as the facing of the columbarium itself. The cross is beautifully illuminated, and also a votive stand and lights have been placed next to the columbarium.

Seventeen of the ninety-six individual niches remain available for the cremated remains of parishioners, or those persons closely connected with St. James'. All interments are conducted with an appropriate liturgy offered by one or more of the clergy.

Parishioners may make application to buy and reserve a niche in the columbarium at a one-time set cost of \$500, which pays for columbarium care and maintenance – and some thirty-seven persons have reserved their niche, just as if one were purchasing a burial plot. By the terms of an amendment to the Columbarium By-laws (approved on the 24th October 2011) , an adjacent niche (or niches) may be reserved for pre-needed interment wherever two (or more) persons wish to reside next to each other, as in the case of spouses, partners, or those who are close kin or friend. A “map” of the columbarium, which shows occupied niches, as well as those that are reserved, is kept in the church office.

The columbarium is managed by the Rector and Wardens, whoever they may be at any given time, in accordance with the Columbarium By-laws and in compliance with the Business Practices and Consumer Protection Authority of British Columbia, in Victoria, which has general oversight and inspection. The columbarium provides a beautiful place for parishioners to leave their earthly remains – near the High Altar, and in perpetuity. Enquiries may always be directed to the Rector and Wardens, or to the guardian of the columbarium, who acts on their behalf.

Respectfully submitted, Paul Stanwood, Guardian

FINANCIAL STATEMENTS – ROLFE, BENSON LLP

See following pages.